

disclosure of interests; conflicts of interest; and (4) Responsibility – Construction Certification Commission

Reference: Commission T4 (th)-8smmission be carried out in accordance

1. Any disclosure of financial interests or benefits in any position held by the person is closely associated or financially from a decision that is those involved.
2. Staff employed by the Commission for the Commission members, volunteers
3. Persons covered by the Commission (only those covered by the Commission's jurisdiction) shall disclose any interest in any matter to be considered at the next regular Commission meeting his or her Document
4. For each interest disclosed to the Commission Chair, the Commission shall (a) take such action as it deems appropriate to the Commission from voting on related decisions by decision-making bodies within the Commission (d) ask the person to resign from his or her position on the Commission (e) take such action as it deems appropriate to the Commission disclosure statements signed by the individuals covered by the Policy
5. (a) The Commission shall require each person to provide the information for

from the meeting during the time that voting on the transaction or matter was undertaken, and did not vote on the transaction or matter.

6. In addition, in all cases in which the Commission considers a transaction or matter in which a person covered by this policy has a perceived or actual conflict of interest, the Commission shall obtain and rely upon appropriate data as to comparability (e.g. compensation levels paid by similarly situated organizations; or quotes or bids from at least three vendors who perform the same or similar services as those being proposed by the officer or director or the organization in which such individual has an interest). The Commission shall adequately document the basis for its determination (e.g., evaluation of the individual whose compensation is being determined and the basis for determining that the individual's compensation was reasonably based on comparability data; or evaluation of the services being proposed and documentation that the choice of a particular vendor was made based on objective factors).
7. Copies of all documents and related correspondence, generated in complying with this policy will be placed by the Certification Manager in the respective individual's secured Commission file.

Revision History

Last Revision: 12/11/2021