

## **American Institute of Constructors**

### **Constructor Certification Commission Policy and Procedures No. 1.2**

#### **Educational and/or Experiential Criteria to Take Certification Examinations**

Policy – Individuals desiring to take either of the certification examinations must meet specific educational and/or experiential criteria.

Responsibility – Constructor Certification Commission

Reference Commission Documents – Commission Document No. 1 – Operating Procedures;  
Commission Appendix A - Definitions

#### **Level I Constructor Certification Examination**

To take the CAC examination, one must have met at least one of the following requirements by the time of applying:

Four (4) years of Qualifying Experience, Qualifying Education, or some combination of the two. Please see below for definitions of Qualifying Education and Experience, or

Be within 12 months of graduating from a four year accredited construction management-related bachelor's degree program. While, one may sit for the examination before graduating, he or she will not be certified if passing the examination until receiving one's degree.

#### **Qualifying Education**

Qualifying Education is formal education one acquires that can count toward one's qualification requirements to sit for the examination. The requirement to take the CAC examination does not have a minimum educational requirement, so one may take the examination even if one does not have any

- 2 Years Associate degree from an accredited program with a concentration in construction
- 1 Year – Associate degree from a program not related to construction
- No Credit – High School and Vocational Schools

As noted above, qualified individuals anticipating graduation may apply to sit for the certification examination no sooner than twelve (12) months prior to graduation. Such applicants must certify their qualification status by signing the application form. Refer to the Commie 30nd such y(gh S)-



general foremen, and craft superintendents

The required minimum of two years of managing the execution of construction work is defines as having overall responsibility for delivery of a project or a substantial portion of a project, including concurrent management of a combination of financial, engineering, scheduling, quality control, safety, human resources, subcontracting, or contractual matters.

**Revision History:**

Last Revision: 12/01/2022