

American Institute of Constructors

Constructor Certification Commission Document No. 25

Confidentiality Statement

During the time that I serve as a member of the Constructor Certification Commission, one of its volunteers or as an employee or contractor of the Commission, I realize that I will gain access to information that is considered to be confidential and/or proprietary and that impartiality in the formulation and administration of the examinations without bias to racial ethnicity, regional preference, or socioeconomic background both actual and/or perceived must be maintained. Such information and impartiality relates to applications, examinations, proposals, criteria or decisions made with regard to the business of the Commission.

Because impartiality (both actual and/or perceived) in the maintenance and preservation of both confidential and proprietary information is crucial to the operation of the Commission, and because the Commission in some instances has the obligation to protect information, I agree that I will not use, publish or disclose such information that could result in the appearance of causing either an advantage or disadvantage to anyone who may sit for the examinations administered by the Examination Committee during or subsequent to my participation and/or employment with the Commission and that I will preserve the restricted nature of this information except to the extent that it becomes publicly available, or is otherwise lawfully obtained outside the scope of this agreement from third parties.

I hereby certify that I have read, understand and agree to the Commission's policies as described in this statement, with respect to information, impartiality, and conflict of interest both actual and/ or perceived, and that the information given in this statement is complete and accurate to the best of my knowledge.

Print Name: _____

Mailing Address: _____

E-Mail: _____ Phone _____

Signature

Date

Revision History:

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