

Appendix A
American Institute of Constructors
Constructor Certification Commission Policy and Procedure

Definitions

Policy - Specific terminology used in the Commission Policies and Procedures will adhere to consistent definitions.

Responsibility – Commission

Procedures - The following definitions will apply for the noted terms utilized throughout the Commission Policies and Procedures.

Academic Program Director – The current administrative head of the construction or construction-related education program or in the case of non-construction education programs the educational institutions Registrar

Acceptable Construction Experience Equivalencies – Number of years of practical experience in the field of construction that can, as determined by the Commission be used to qualify to take the Level One Certification Examination. Experiential credits are awarded based on the type of experience as noted in the Commission Policy and Procedures for Educational and/or Experiential Criteria to Take Certification Examinations.

Accredited Construction Program – a post-secondary construction education degree program accredited by the American Council for Construction Education (ACCE), the Accreditation Board for Engineering and Technology (ABET) or any others approved by the Constructor Certification Commission (refer to Commission Document No. 85). Refer to www.acce-hq.org/accredited-degree-programs or www.abet.org/accreditation/find-programs/ for ACCE and ABET accredited post-secondary education construction degree programs.

Accredited Construction-Related Program – a post-secondary construction-related degree program accredited by any of the construction-related Council for Higher Education Accreditation (CHEA) Programmatic Accreditation Organizations, or any others approved by the Constructor Certification Commission (refer to Commission Document 85). Refer to www.chea.org/programmatic-accrediting-organizations for CHEA accredited organizations.

AIC – American Institute of Constructors – Parent organization of the Constructor Certification Commission.

Appeals Panel – Five qualified individuals appointed by the Chair of the Commission to consider an appeal to an adverse decision of the Commission. To be qualified the individual must be a CPC in good standing and be familiar with the Commission’s Policies and Procedures as determined by the Commission’s Chair. The Chair of the Commission will designate the person who will chair the Panel.

Appellant – An individual appealing an adverse decision of the Commission.

Applicant – An individual who is submitting an application to take either of the certification examination.

Revision History:

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